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STAFF FOR THE COMMUNITY INFORMATION PROCESSING STUDY (SCIPS)

30 April 1964
SCIPS-D-2/4

MEMORANDUM FOR: Chairman, Committee on Documentation, (CODIB)

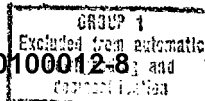
SUBJECT : Termination of the SCIPS Effort

REFERENCE : a. SCIPS-D-213, 17 October 1963
b. CODIB-D-82/28, 26 February 1964
c. USIB Minute, 29 April 1964

1. The action and recommendations on the SCIPS Stage I report by CODIB as contained in reference b and approved by USIB in reference c terminates the SCIPS effort. I likewise consider my assignment as Director/SCIPS completed. In that the interim small staff alluded to in CODIB recommendation 6, as approved by USIB, is non-existent, it is suggested that the very extensive tasks it was to perform be assigned directly to the CODIB Executive Secretariat under the approved CODIB recommendation number 3. I will of course assist in the identification and transfer of all SCIPS records, files, and data base to the Executive Secretariat as you may designate.

2. Altho the Staff has not been assembled to comment I would like to make some personal observations on developments since the Staff submitted its report and recommendations to the Committee last October (ref a). I continue to believe that the findings, and conclusions in the SCIPS report are quite valid, though many of them are not addressed and some appear to me to have been misunderstood in the Committee report, ref b. I also regret that, at least in my view, the CODIB recommendations repudiate the findings and experience of the 3 year SCIPS effort. I remain convinced that at this time neither ad hoc nor committee-type action will result in solutions to nor significantly alleviate the important Community information processing problems. Hopefully, such action can perform a useful function in the exchange of general awareness type information and in the coordination of solutions otherwise developed. However, care should be taken that such activity does not dissipate other efforts and obscure real needs.

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3. I would like to thank the Committee for their time and attention and the opportunity for me to gain valuable experience as Director of the effort. I hope that official commendations will be forwarded on those SCIPS members previously indicated by me as having been particularly valuable to the effort. I also would like to note that the Consultative Panel is to be commended for their diligence in evaluating the SCIPS effort and for their fine report as contained in reference b. No other group, outside of the Staff itself, gained a comparable insight into the SCIPS effort.

4. It is requested that the termination action be noted in the USIB and CODIB records as appropriate.

Director/SCIPS

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USIB-D-39.7/6
6 May 1964

UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT : Stage I Report of the Staff for the Community
Information Processing Study (SCIPS),
USIB-D-39.7/5, 16 March 1964

REFERENCES : a. USIB-M-322, 29 April 1964, Item 5
b. USIB-M-321, 22 April 1964, Item 6

1. At its meeting on 6 May the United States Intelligence Board (USIB) approved the draft minutes (reference a.) of its 29 April meeting which included the following action on the subject report by the Committee on Documentation (CODIB):

"a. Noted the Stage I SCIPS Report (USIB-D-39.7/5) and the Consultant Panel Evaluation therein.

"b. Approved the recommendations on pages 20, 21, and 22 of USIB-D-39.7/5 subject to the following changes:

(1) The first sentence of Recommendation 4 is to read:
'4. Direct CODIB to establish ad hoc groups to do such tasks as:'

(2) Amended Recommendation 5 and directed that it be incorporated in Recommendation 4 as item j. to read as follows: 'j. Develop a plan for a data files and systems library and the exchange of files for all types of intelligence data, taking into consideration action previously approved under USIB-S-13.4/4.'

"c. Directed that CODIB submit to the Board a quarterly report on progress being made on the USIB-approved recommendations in USIB-D-39.7/5. "*(This is the Stage I Rpt 7 SCIPS.)*

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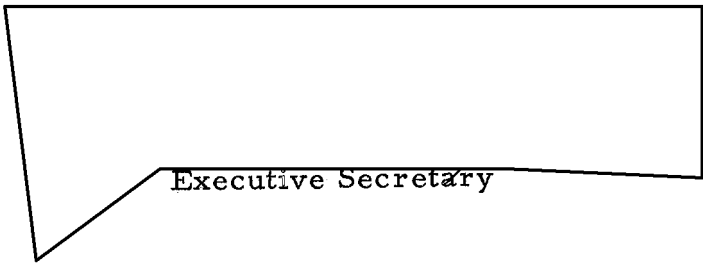
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USIB-D-39.7/6
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2. A copy of the USIB-approved recommendations is attached for the information and guidance of all concerned.

3. The USIB directive in subparagraph 1.c. above is referred herewith to the CODIB for preparation of the first of its quarterly reports by 1 August 1964.



Executive Secretary

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Attachment
USIB -D-39.7/6
6 May 1964

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

Stage I Report of the Staff for the Community
Information Processing Study (SCIPS)

USIB-Approved Recommendations

1. Note the general findings and conclusions of the SCIPS Stage I Study;
2. Request the several member agencies to study the detailed findings as set forth in the six volumes of the report, plus the SCIPS data base, with a view to relating these findings to their own processing problems;
3. Direct CODIB to establish a permanent Executive Secretariat of five persons;
4. Direct CODIB to establish ad hoc groups to do such tasks as:
 - a. Develop the Community coordinated content control code.
 - b. Develop and publish a standard item list.
 - c. Develop and implement standardized item description lists.
 - d. Develop a standard installation description format.
 - e. Develop a Community coordinated R&D program in the areas of non-numerical data processing, associative memories, and machine translation.



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Attachment
USIB-D-39.7/6
6 May 1964

- h. Develop proposals for improved analyst-to-analyst communication, including the feasibility of a centralized Intelligence Community directory service.
 - i. Develop a standard photographic chip, exploring the feasibility of adopting the recently developed DoD standard.
 - j. Develop a plan for a data files and systems library and the exchange of files for all types of intelligence data, taking into consideration action previously approved under USIB-S-13.4/4.
5. Pending establishment of the Executive Secretariat, direct CODIB to continue the Director, SCIPS, and a small staff (CIA-2; DIA-2) on duty to:
- a. Provide referral service from the SCIPS Data Base.
 - b. Prepare for CODIB consideration additional guidelines for the further development and implementation of procedures for improving information processing in the Intelligence Community.
 - c. Review the SCIPS data on hand to evaluate the success of present storage and retrieval systems by types of system and agency.
 - d. Develop for CODIB consideration a workable policy on responsibility of agency reference facilities as Community resources.
6. Authorize the release of this CODIB Report to Mr. Bundy for information and as indication of actions taken to date relevant to Intelligence Objective No. 3 of his letter of 17 June 1963.
7. Authorize the release of this CODIB Report and the SCIPS Report to the President's Foreign Intelligence Advisory Board, pursuant to Mr. Coyne's request therefor of 30 September 1963.

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